

OHP Client Agreement to Pay for Pharmacy Services

Effective January 1, 2020, the Oregon Health Authority (OHA) will provide a pharmacy-specific Agreement to Pay form (OHP 3166) for pharmacies to use to comply with Oregon Administrative Rule (OAR) [410-120-1280\(3\)](#) when Oregon Health Plan members want to pay out-of-pocket for their prescription(s).

This form is available on the Oregon Health Plan website at bit.ly/ohp-pharmacy (look under “Forms” in the “Pharmacy Quick Links”).

What should you do?

Starting January 1, 2020, please use the new OHP 3166 form as an agreement between the pharmacy and the member when the member wants to pay for the medication because:

- It is not covered by the Oregon Health Plan,
- It requires prior authorization and the member does not want to wait for authorization before getting the prescription filled, or
- It is covered by the Oregon Health Plan, but the member wants to pay for the medication anyway.

Keep this form on file in the pharmacy to use for the scenarios listed above. Make sure to fill out the form accordingly and have the member and pharmacy representative sign the form.

Make a copy for the member and keep a copy on file in the pharmacy. Pharmacies must keep completed forms on file for at least five years; see [OAR 410-120-1360\(2\)](#) to learn more about this requirement.

Questions?

- **About pharmacy point of sale and prior authorizations for fee-for-service prescriptions:** Call the Oregon Pharmacy Call Center at 888-202-2126.
- **About physical health prescriptions for patients in a coordinated care organization (CCO):** Contact the CCO.
- **Patient questions or concerns:** Please share our Client Services toll-free number with OHP patients: 800-273-0557. Representatives are available Monday through Friday, 8:00 a.m. to 4:45 p.m.

